

Lauren Clarke

2/1 8 Bonnyrigg Drive
Glasgow, UK
G43 1HQ

M +44 7437 755002

laurennn.clarke@gmail.com

EXPERIENCE

2018 – ongoing: Femspectives, Co-Founder & Producer

A community-focused film festival and series that platforms feminist storytelling and champions the work of women filmmakers and spaces for conversation. Launched in 2018, since have produced 2 festivals, numerous pop-up events and collaborations with local film exhibitors.

- Securing funding through robust knowledge of funding schemes in UK as well as drawing on previous experience of successful applications
- Creating and expanding an already extensive network across the industry. This includes liaising with venues, partners, collaborators and industry stakeholders
- Programme planning, film selection, negotiation and writing copy
- Implementing successful marketing promotion campaigns on social media outlets
- Delivering on budget programming and events
- Managing events with multiple stakeholders and guests
- Extensive experience facilitating audience discussions and hosting Q&As with filmmakers and invited guests

September 2016 – November 2019: Festival Submissions Viewer, Glasgow Film

Member of Submissions Team for the past three years making recommendations to Festival Programming Team

- Screening and evaluating feature and documentary submissions for the festival programme
- Writing and submitting comprehensive feedback on each title to Programming Team

May – September 2019: Festival Programming Pre-Screener (TIFF Docs), Toronto International Film Festival

Carefully screen feature documentary submissions for TIFF19 festival programme

- Writing detailed reports on each film viewed
- Make recommendations to TIFF Documentary Programmer and Programming Associate
- Provide introduction and Q&A support during the festival

May – Dec 2018: Engagement and Research Fellow, University of Edinburgh

Project managing role in delivering event as part of the Being Human Festival UK

- Curating film programme and clearing licenses
- Managing the budget and marketing materials distribution
- Develop focus group element, leading discussions and producing final report with findings on further engagement opportunities

July – October 2018: Programme and Guest Coordinator, BFI London Film Festival

Integral role on the Programme & Guest Team supporting the delivery of the festival for all attending filmmaker guests and provide programme support.

- Liaising with distributors and sales agents to collate publicity materials and confirm credit block
- Deliver on budget filmmaker travel and accommodation
- Ensure all travel arrangements and screening schedules are distributed in a timely and meticulous manner
- Compile and maintain accurate records in the Festival database (Artifax), website and brochure

October 2017 – March 2018: Festival Programme and Events Assistant, Glasgow Film

Part of small Programme and Events Team supporting the delivery of GFF18 film and special events programme.

- Managing submissions process, responsible for filmmaker's notification and writing detailed feedback
- Research and suggest potential film titles
- Maintaining and updating film databases accordingly (Film Chief)
- Negotiating film rates, writing copy and introducing films
- Project managing pop-up community event in Kinning Park Complex

June – September 2017: Film Coordinator, Toronto International Film Festival

Key role within the Film Office Team Providing logistical and administrative support for internal staff, stakeholders and invited guests (travel, visas support, accommodation and accreditation) to reduce touch points for filmmakers and external stakeholders ensuring a positive experience from invitation to arrival.

December 2016 – March 2017: Festival Communications and Venue Marketing Assistant, Glasgow Film

Working in the Marketing and Communications department to deliver promotional activity for GFF17.

June – November 2016: Programme and Volunteer Coordinator, Africa in Motion Film Festival

Working as part of a small team to deliver all areas of programme development and event execution.

July 2015 – May 2016: Film and Research Assistant

Assisting director on production of BBC documentary ANTONIA BIRD: FROM EASTENDERS TO HOLLYWOOD.

EDUCATION

2014 – 2015 University of Edinburgh MSc Film Exhibition & Curation with Distinction

An MSc programme combining theoretical and applied learning modules. Courses: Exhibiting and Mediating Film, Project Planning Research Methods, Film & Gender and Film-Philosophy.

2010 – 2014 University of Toronto BA with Honours in Cinema Studies and Political Science

Areas of study: Business of Film, Film History, Screen Theory, Avant-Garde & Experimental Film, Celtic Cinema, America Popular Cinema, Science Fiction Film, Political Theory, Canadian & European Politics, Peace building.

SKILLS

Excellent computing skills (Word & Excel / Google suite / Wordpress)
Experience in venue and event management databases (Artifax / Film Chief)

REFERENCES

Available upon request